

## GRADING AND PROGRESS REPORTS

The Mason School District believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

The issuance of grades, written progress reports and parent conferences on a regular schedule serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These written and verbal reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent.

The district will comply with the marking/grading system incorporated into the statewide standardized high school transcript. Secondary student's grade points shall be reported for each term; individually and cumulatively.

The superintendent or designee shall establish a system of reporting student progress and shall require all staff members to comply with such a system as part of their teaching responsibility.

At the beginning of each term, each teacher shall specify in writing the student learning goals or standards for his/her respective courses. If participation is used as the basis of mastery of a goal or standard, a student's grades may be adversely affected provided on that day there was a graded participation activity. If the teacher does not so advise students in writing, the teacher may not use attendance and participation in the grading process. Individual students, who feel that an unjust application of attendance or tardiness factors has been made, may follow the appeal process for resolving the differences.

Cross References:	Board Policy 3122	Excused and Unexcused Absences
	Board Policy 3520	Student Fines, Fees and Charges
Legal References:	RCW 28A.150.240	Certificated teaching & administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty
	RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected.
	RCW 28A.600.030	Grading policies — Option to consider — Attendance
	WAC 180-57	WAC, Secondary Education — Standardized High School Transcript
	Chapter 392-210 WAC	Student testing and evaluation - Washington State Honors Award Program